



LOS ANGELES DEPARTMENT OF WATER AND POWER
CRENSHAW CUSTOMER SERVICE CENTER – COMMUNITY ROOM
4030 Crenshaw Blvd.
Los Angeles, CA 90008

CRENSHAW COMMUNITY ROOM LOCATION USER AGREEMENT

Name of Organization: _____

Date(s): _____ Time(s): _____

1. I/We _____ request to reserve the Crenshaw Community Room on the above date(s) and time(s) requested for the purpose of facilitating a meeting. I/We agree to the following:
 - a. Requesting Organization agrees to leave the Crenshaw Community Room in good order and condition as it was immediately prior to use.
 - b. No use of room and/or other facilities occupied or shared by LADWP at the Crenshaw Customer Service Center may be used prior to reservation time.
 - c. Requesting Organization shall exercise common courtesy of staff, security personnel, and public.
 - d. Requesting Organization is responsible for the removal of all trash from the Crenshaw Community Room at the conclusion of the meeting.
 - e. Requesting Organization assumes all liability regarding accident and/or injury that may occur on-site during reservation.

By signing below, I/we agree to adhere to the above policies:

Print Name: _____ Signature: _____

Received and Accepted by:

Name: _____

Title: _____

Organization: _____