

# Telecommunication Service Design Group

## Services for Telephone, Cellular, and Cable TV Facilities

### ELECTRIC SERVICE REQUESTS – SUBMITTAL REQUIREMENTS

The following written information must be submitted to the LADWP before electric service can be provided to your facility.

- Plot plan and/or site plan (to scale) detailing the following:
  - Legal description. (Lot and Tract Number) (If applicable)
  - If facility is located on private property, provide location and outline of any existing structures on the property. Provide property line lengths with dimensions to the centerlines of the street and nearest cross street. Include dimensions of facility and location to property lines.
  - If facility is located on public property, provide location and outline of any substructures in the vicinity of the facility. Provide facility location with dimensions to the centerlines of the street and nearest cross street. Include dimensions of facility.
  - Street names, address, and North Arrow.
  - Preferred (and/or existing) metering equipment location.
  - Preferred proposed (and/or existing) transformer vault and/or pad locations.
  - Location of any existing overhead utilities (power poles) in the property or vicinity.
  
- Service Planning Information Form (SPIF) – complete and signed
  - Valid and feasible In-Service date
  
- One-line electrical diagram
  - Detailing the requested service voltage and all the equipment ratings. Show the existing and proposed electrical equipment. (Include existing meters with meter numbers)
  
- Load schedule
  - Summarizing the service ampacity and all proposed connected electrical loads.
  
- Elevation and/or building profile plans.
  
- Type of facility (i.e. Power Supply for Telephone, Cable TV, or Cellular Site).  
Include Company name and facility (site) number or name.
  
- Applicable permit/letter from state or local government/agencies showing the authorized use of land/facility (upon requested only)

Submit the above information via an email to [TelecomServiceDesign@ladwp.com](mailto:TelecomServiceDesign@ladwp.com). Mailed (hard copy) application can be sent **only as an additional reference**. Visit <https://www.ladwp.com/ladwp/faces/ladwp/commercial/c-customerservice/c-cs-electricsservices/c-cs-es-installationandupgrades> for more information.